** **

**Community Co-Production Mentor –**

**Kirklees Museums & Galleries**

Fee: £9,000 (inclusive of travel and expenses)

Contract Duration: November 2025 – October 2026

Location: Hybrid (Huddersfield-based with remote working options)

Application Deadline: Sunday 2 November 2025 at 11.55pm

# **About the Opportunity**

Kirklees Museums & Galleries (KM&G) is seeking a freelance Community Co-Production Mentor to support the development of a pioneering Co-Production Framework for our museums service. This is a unique opportunity to shape one of the largest heritage-led developments in the North, including our new museum and gallery in Huddersfield town centre, opening in 2029 as part of [Our Cultural Heart](https://ourculturalheart.co.uk/what-youll-find-here/).

Funded by Arts Council England as part of our National Portfolio Organisation award (2023–2027), this commission will help to embed community co-production into our curatorial and engagement practices across all of our sites, including Oakwell Hall and Bagshaw Museum.

# **Key Responsibilities**

This is a great opportunity for a Mentor to support KM&G staff to develop a sustainable Co-Production Framework and community collecting plan and impact our long-term relationship with our audiences.

We’re looking for a strong leader who can deliver engaging workshops with community groups and staff to foster inclusive dialogue and identify key actions (a separate budget will be available to support the engagement programme).

If you can bring knowledge of best practice in community co-production across the heritage sector to support the development of an action plan aligned with our Collections Development Policy, this role could be for you.

This is a chance to contribute to long-term planning for major site developments and funding bids within Kirklees.

# **Deliverables**

* A co-created Community Co-Production Framework
* An Action Plan for community exhibition development and collecting
* A Summary Report detailing mentorship outcomes, best practice analysis, and recommendations

# **Application via Tender in response to Brief**

There will be an online Microsoft Teams Information Session with key staff on 21 October, 4:00pm-5:00pm. To register your interest please complete [this form](https://forms.office.com/e/sNWFF68fh4%20) (<https://forms.office.com/e/sNWFF68fh4>) and we will send you the link to the session the day before.

# **Full Brief**

The full Brief is available on the Kirklees Museums and Galleries website here: [Community Co-Production Mentor – Kirklees Museums & Galleries - Kirklees Council](https://kirklees.tal.net/vx/lang-en-GB/mobile-0/appcentre-1/brand-4/user-899/xf-95b3c1577ee7/wid-2/spa-1/candidate/so/pm/1/pl/4/opp/16549-Community-Co-Production-Mentor-Kirklees-Museums-Galleries/en-GB)



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