**Heritage Consultant Commission**

**Wilberforce House Museum**

**Hull Museums are seeking a highly experienced and creative heritage consultant to work with members of the Caribbean community in Hull and East Yorkshire on how their story, heritage or culture might be represented as part of Hull Museum’s programming at Wilberforce House Museum.**

**We are looking for a museum professional that has; previous experience of working with sensitive or challenging histories, a working understanding of the latest developments in the sector, skilled in brokering effective partnerships with stakeholders and the strategic development of services.**

**Experience of working with similar subject matter and/or a personal connection to Caribbean identity and heritage would be considered an advantage.**

**Background**

Community feedback has informed us that the specific Caribbean story or perspective has not been reflected in the galleries at Wilberforce House Museum (which reopened in 2007 following a major refurbishment), or elsewhere in the service in relation to the local context.

The aim of this project is to allow the voices and perspectives of the local Caribbean community to be heard and represented. This initial work is to consult people from Hull and East Yorkshire with Caribbean heritage or personal connections as to what they would like to see within the museum service and to deliver achievable proposals to Hull Museums, working within a proposed budget. This might be a proposed temporary exhibition/film/programme of events or otherwise in response to the consultation.

**Key Aim of the work:**

* Consult with people from Hull and East Yorkshire with Caribbean heritage or personal connections.
* Establish a smaller, focused ‘working group’ of people from Hull and East Yorkshire with Caribbean heritage or personal connections who would be willing to develop plans further.
* To deliver a report on the findings of the consultation and give guidance to Hull Museums as to the direction to work further.

**Key Responsibilities:**

* To organise, develop and deliver consultation workshops or individual interviews.
* To
* To submit copy and images for promotional sharing on Hull Museum and the University of Hull websites/online platforms.

**Key working relationships:**

* Hull Museums
* WISE, University of Hull
* Member of the Wilberforce House Advisory Board

**Available Budget**

**Fees**

**The maximum budget available for this work is £2000** including travel and expenses. Please provide a breakdown of costs with your application - *See ‘How to apply’ section.*

Hull Museums and Gallery will also manage the following additional budgets that support the project

**Deliverables**

|  |
| --- |
| **Project Set Up** |
| Establishing contacts for consultation within Hull and surrounding regions |
| Organising a series of meetings, workshops or consultation interviews. |
| **Report** |
| Delivery of consultation report. |

**Timescales** - **September 2025 – March 2026**

|  |  |
| --- | --- |
| **Task** | **Expected milestone date** |
| Project Set up and identifying consultees | October 2025 |
| Workshops, discussions and interviews | October 2025 – January 2026 |
| Report delivered | February 2026 |

**How to Apply**

Please submit a proposal outlining your approach to the brief, including the following information to [robin.diaper@hcandl.co.uk](mailto:robin.diaper@hcandl.co.uk) and [sarah.howard@hcandl.co.uk](mailto:sarah.howard@hcandl.co.uk)

* Delivery plan and milestones against timescale.
* Cost breakdown with number of days and day rate
* CV stating relevant experience in line with specification with referee contacts x 2
* Confirmation of availability to deliver within timeframe.

**Deadline for application**

5pm Friday 26th October 2025

**Assessment criteria**:

Will be based on best quality, timetable fulfilment and experience of delivering similar work.

**Proposed start date:**

October 2025

**Key Contacts –**

**Hull Museums and Gallery**

Robin Diaper – Curator of Maritime & Social History

**Hull Museums and Gallery (NPO Lead partner)**

Sarah Howard – Programme and development Manager

[Sarah.howard@hcandl.co.uk](mailto:Sarah.howard@hcandl.co.uk)